



**TITLE:** Logistics Associate  
**LOCATION:** San Francisco, CA

**THE OPPORTUNITY:**

hint® water is seeking a highly-organized Logistics Associate to join our Operations team. The Logistics Associate is a key contributor to the service we provide our customers, ensuring orders are processed in an efficient and timely manner. This position is a prime opportunity for someone looking to join a dynamic team and launch their career with one of the most cutting edge beverage companies in the industry!

**Key Responsibilities Include:**

- Order processing and logistics coordination
- Effectively manage all inquiries received from customers, warehouses and carrier companies
- Build and run ad hoc reports for management, illustrating open orders, inventory levels, etc.
- Work with Finance & Accounting team for month-end close
- Must be a problem solver with the ability to manage a high volume of requests on a daily basis

**WHO ARE YOU?**

The ideal candidate loves hint water! You also will have excellent administrative and communication skills and be capable of supporting multiple projects with competing priorities. You demonstrate a customer-oriented service demeanor with an eye toward problem-solving. The ability to properly prioritize work flow and thrive in a busy and dynamic work environment is a must.

**Desired Qualifications:**

- College degree required
- Customer service and order entry experience necessary
- Solid experience and proficiency with computer applications (particularly MS Excel)
- Strong organizational and administrative skills – attention to detail and accuracy are critical to success in this position
- Ability to handle multiple projects in an efficient and accurate manner
- Experience working in logistics a plus
- Knowledge working with an ERP (NetSuite, Great Plains, MS Navision, Oracle, SAP. Etc.)

**WHO ARE WE?**

hint® water is a refreshing alternative to sodas, juice and other sweetened drinks and it tastes great! We are on a mission to help the world live a healthy lifestyle, both by offering our all-natural products for consumption, and by supporting other healthy initiatives. Apparently we have struck a chord, and our water is popping up in all sorts of places such as Time Magazine, the Academy Awards, on *Grey's Anatomy* and in the hands of fans such as John Legend, Steven Spielberg and Charlize Theron. hint was named one of the "15 Startups You Need to Know for 2015" by Forbes.

Founded in 2005 by former AOL Executive and Award Wining Entrepreneur, Kara Goldin, **hint water** has expanded to over 16 delicious flavors and 6 flavors of **hintfizz**<sup>®</sup>, a line of unsweetened sparkling water. We recently introduced our third product line, **hint kick**<sup>™</sup>, marrying the same delicious fruit-kissed water with a light touch of caffeine! The leader in flavored essence water, **hint**, and **hintfizz**, can be found in fine grocery and retailers across the United States such as Whole Foods, Andronico's, The Fresh Market, Starbucks and Bristol Farms. **hint**, can also be purchased online at [www.drinkhint.com](http://www.drinkhint.com) and Amazon.com.

The idea behind **hint** is simple: pure water, nature's original refreshment, accented with natural flavor. No sugar, no diet sweeteners. EVER.

HINT, Inc. is headquartered in San Francisco, California.  
[www.drinkhint.com](http://www.drinkhint.com)

**If this sounds like you, please send cover letter and resume to: [michele@drinkhint.com](mailto:michele@drinkhint.com).**  
Please include "Logistics Associate" in the subject line – thanks.

**We look forward to meeting you.**